

Eureka! Personal Edition



EUREKA!

File Classification Utility

Version 1.3

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<http://www.ijwsoft.com>



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Version 1.3.0

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Chapter 1 -- Introduction

About IJW Soft

IJW Soft was established in 2004 with the purpose of making applications fun again. Easing your daily grind with our products is IJW Soft's number one priority. All of the concepts and applications mentioned within are the express copyright information of IJW Soft. All rights reserved. This includes but is not limited to those concepts related to metadata and search as well as the categorization of files and the databases.

IJW Soft is a registered General Partnership in the state of Oregon, USA. The company has been declared as a partnership with the business registration office in Oregon.

About Eureka! Personal Edition

Eureka! Personal Edition is the perfect tool for managing and classifying all your files. How much time do you spend every day finding a file you need? With Eureka! Personal Edition, you can define your own categories, and attach these categories to any file you wish.

Have you ever searched through thousands of files and not found what you were looking for? Now that won't happen. Eureka! will allow you to categorize all of your files into groupings of your choice, whether the files are in one directory or 100. You can also search on these categories to find the files you need. What could be easier?

Eureka! Personal Edition Features

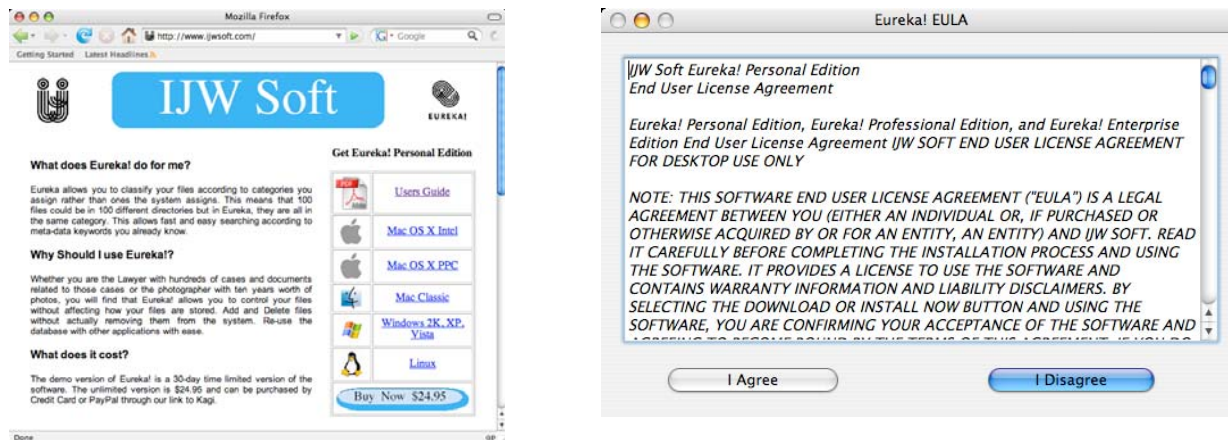
- Eureka! maintains all its information in a database, so your files are not changed. You can continue to use them with any tool that works on that type of file.
- Eureka! lets you add files by dragging and dropping your files into the program. You can also add files using a file chooser window. It is equally easy to remove a file from the Eureka! database. This will not affect your file in any way. You can also keep track of web addresses (URLs) in your categories.
- Eureka! will work on removable file media as well. Eureka! keeps track of the name of the volume as well as the file name, so you can use it to catalog photos on photo cds and files on memory sticks and other places. When you search for the file, Eureka! will tell you which CD, etc they are on.
- Eureka! allows you to organize categories in the way that makes sense to you. You can add, delete or rename categories easily.
- Eureka! allows you to easily search for files based on categories. You choose the categories you are interested in, and say whether you wish to find files that have any of these categories, or only files that have all of these categories. You can also include all subcategories by clicking a checkbox. This is all done automatically by highlighting the categories you wish search.
- Eureka! allows you to double click on the files after they are found, and will open them in the same way the files would be opened if you double clicked on them in an operating system window.

Getting Started

The first thing to do is to download the appropriate platform application from the IJW Soft website. The Eureka! application is available for Mac OS X (Universal), Mac OS 9, Windows, and Linux. Go to <http://www.ijwsoft.com> to get the latest version.

All beta and demo downloads will be free and will last for 30 days while the non-beta versions will cost \$24.95 for new users of the program. If you have a previous non-beta version, the download will be free until the next major update of the program.

Once you start the program you must agree to the End User License Agreement (EULA).

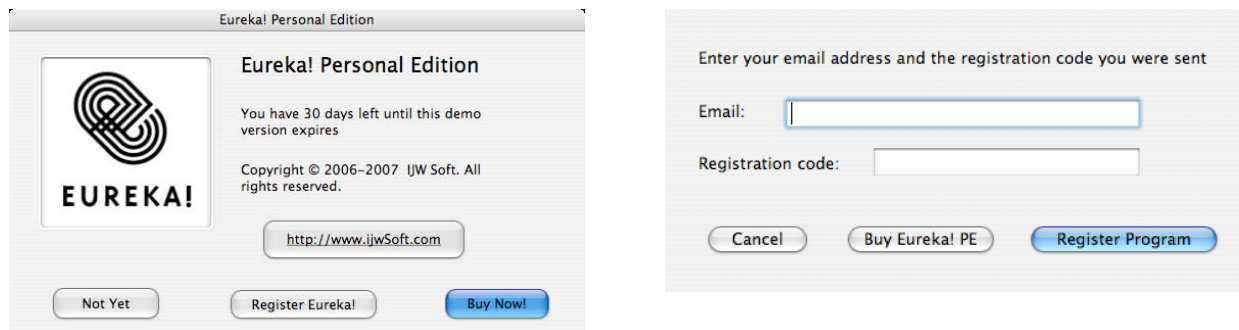


Program Registration

To register Eureka!, click on EurekaPersonal and select Register. (See image 1). The Registration window will appear which allows you to both register the program and also purchase the program license.

Kagi handles all of the licensing for Eureka! Personal Edition. Once you have purchased the license, you will receive an email from Kagi with the key for you registration. Once you receive your key, enter your email address that you used in purchasing the license and the key you have received from Kagi in the appropriate boxes. (See Image 2) Click Register Program. Your license is now set up and the program will run at its fullest capabilities.

If you want to check whether the registration took or not, click on Eureka! Personal and Choose Register. You should see the message shown in image 3 if the program is registered.



Chapter 2 --How to use Eureka

The Eureka Workspace

The Eureka! workspace has two sections: the category list, and the workspace. The category list shows all your existing categories. You can add, rename, or remove categories at any time. The workspace is where your files show up.

To view all the files you have registered with Eureka! choose the "Categories" category. The full file list will appear on the right side of the window under "Files Found". To search on any other categories, just highlight them in the category list, and Eureka! will automatically update the workspace to show your new choices. You can choose multiple categories, and also include subcategories.

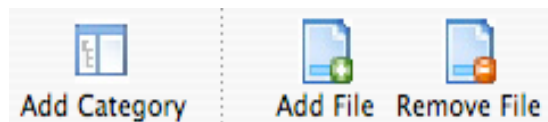
Eureka! Tool Buttons

There are five tool buttons that are used to perform specific tasks associated with file manipulation and classification within Eureka!.

They are

- Add Category to the Category list
- Add File to the database
- Remove File from the database

These buttons are in addition to the menu items for the same tasks and are presented as an easy and quick method of performing the specified task.



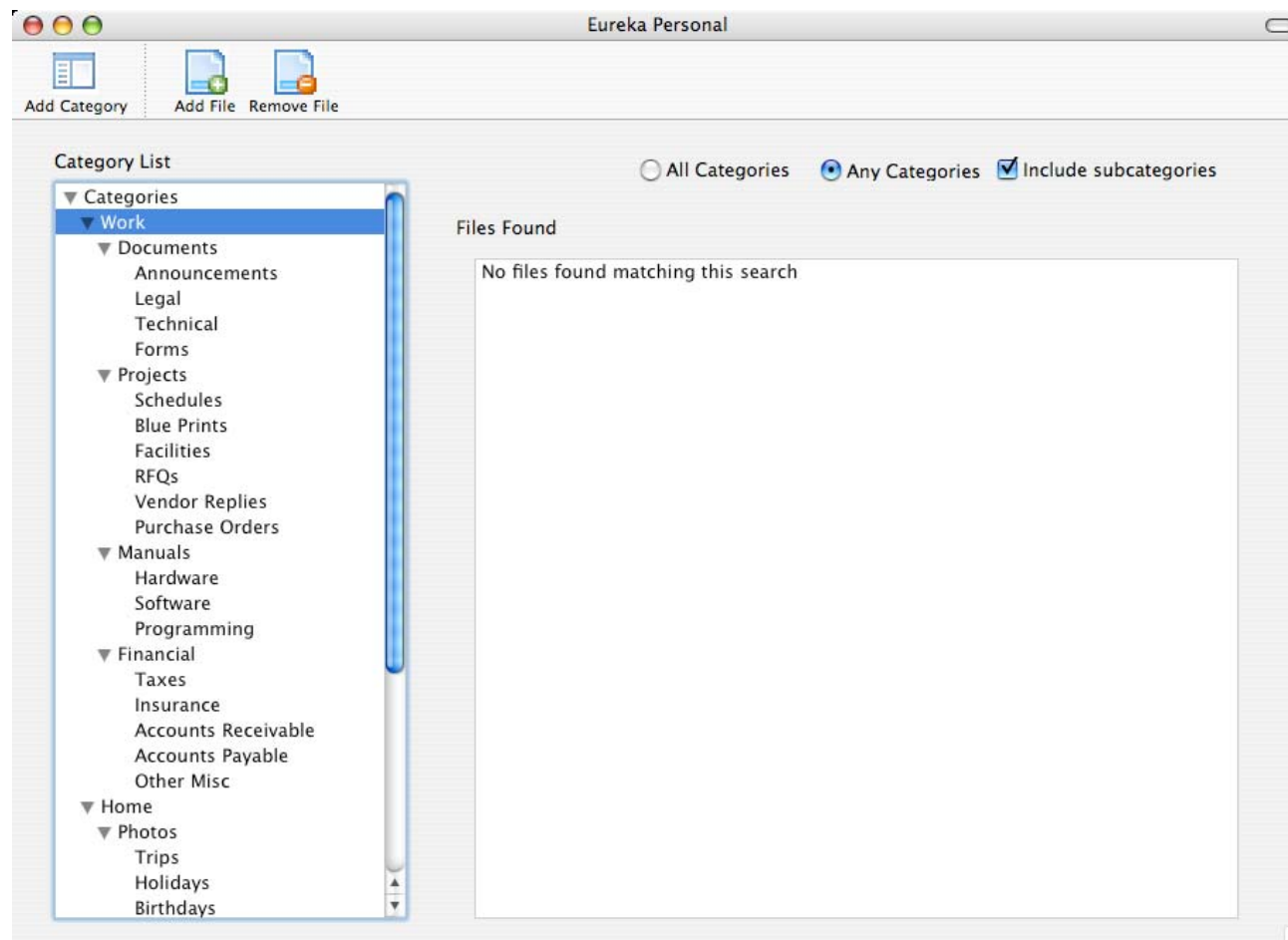
Displaying Information in Eureka!

In Eureka!, you can display information simply by highlighting the category that you wish to display the contents of. This is a change from previous versions which had a Display Information option that allowed you to begin adding metadata keywords to your files.

The current version has been rewritten to require as little user interaction as possible in order to perform the required tasks. This is in keeping with the theme of making the program not only easy but fun to use.

When you highlight a category, the contents of that category are displayed in the Files Found Window. When you add files, if no previous record for this file exists in the database, the system will ask you if you wish to add the file to Eureka!

If you have a list of found files from a search, the program will display the information for a file in the "Files Found" list.



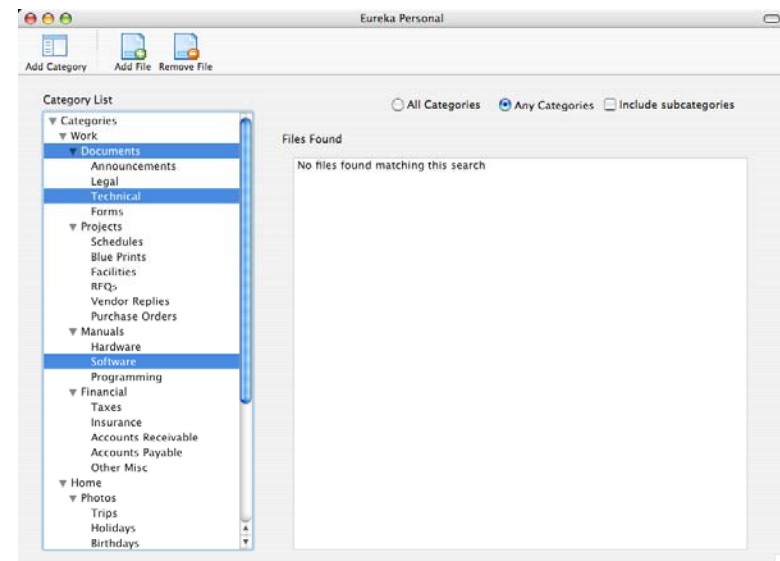
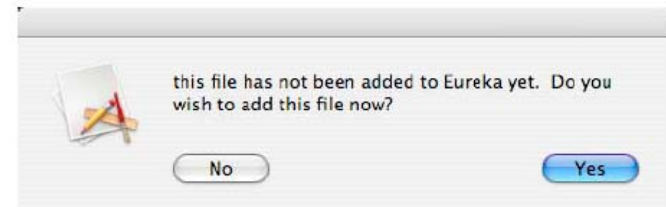
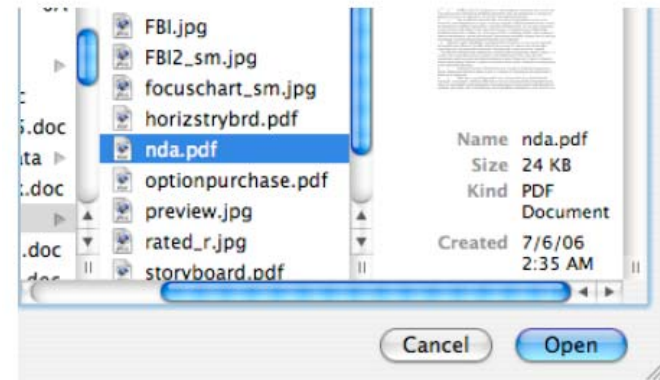
How to add a File to a Category

There are two ways to add a file to a category. The first way is to choose the category or categories you want from the category list. Then drag a file or set of files from a Finder or File Explorer window to the workspace area, the same way as if you were moving the files on your computer. You can even drag a folder of files to be added. These files will be added to all the highlighted categories in the category list.

The second way is to choose the "Add File" button in the tool bar. This will bring up a file chooser dialog. Again, the file is added to all highlighted categories. A limitation of this method is you can only choose one file at a time.

Your file will now appear in the file information section, ready to have categories added to it. One of the strengths of Eureka! is that the file does not have to be on your hard drive. You can add files from CDs, DVD's, memory sticks and other removable media.

Since Eureka remembers the volume name as well as the file name, it will tell you which CD, etc. the file is on.



Removing a file from Eureka!

- To remove a file from a category or categories in Eureka, choose the categories you want, highlight the file in the workspace and press the delete key. This removes the file from these categories in Eureka.
- To remove a file completely from Eureka, choose the Categories category (which will display all files cataloged), highlight the file you want removed in the workspace, and then press the delete key. The file will be removed from all categories and also from the database entirely. Your file will still exist on your hard drive or other media.

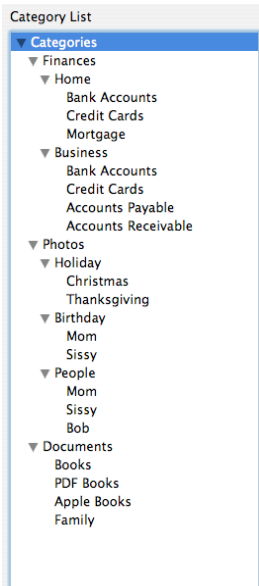
Adding an URL to Eureka!

- A new feature in Eureka is that you can now keep track of web site addresses in your categories. To do so, copy the web site address from the browser, and paste it into the workspace using the regular copy and paste commands. You can then double click the url to bring it up in your browser

Removing an URL from Eureka!

- URLs are removed from Eureka the same way that files are. Just highlight the particular URL and press the delete key.

Chapter 3 -- Categories



Adding Categories

Categories are a way to tag your files with information, and to allow you to search for those files. The category list is completely customizable. You can add, delete and rename categories to find a method that fits the way you think about your files.

The top category name "Categories" is a placeholder, and cannot be removed or renamed. All other categories are subcategories (included under) the main category "Categories" You can organize your categories with subcategories as well.

Categories with the disclosure triangle in front of them have subcategories. You can hide and show these subcategories by clicking on them, much the same way you hide and show file folders on your computer.

Adding Categories to the List

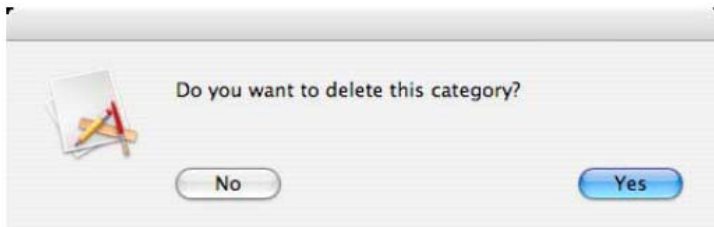
You can add new categories to the by choosing the category you wish to add the new category under (as a sub category).

So if you wish to add a category under the "Categories" heading, select "Categories" and click the "Add Category" icon in the tool bar. You will see a window come up to ask you to name the category.

Enter the name of the new category, and it press "Save". Your new category will appear immediately in the category list.

Adding sub-categories is performed in the same manner as adding primary categories except that you select the primary category you wish to add a sub-category to.

A screenshot of a dialog box titled 'New Category Name'. It features a text input field at the top, which is currently empty. Below the input field are two buttons: a blue 'Save' button and a grey 'Cancel' button.



Deleting Categories

This is very simple. Select the category in the category list, and then press your delete key or backspace key on your keyboard. The category will be deleted from the main list. If the category you choose has subcategories, you will see a warning message asking if you wish to continue.

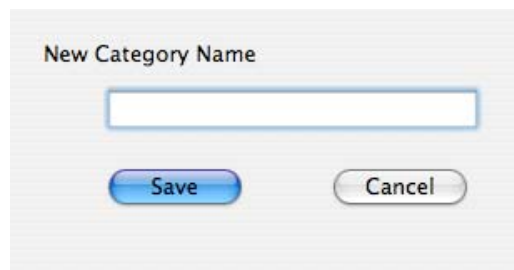
You can cancel at this time if you wish. Otherwise the category you chose, and all subcategories below it will be removed from Eureka. This means you can no longer use these categories in the search list. They are completely gone.

Deleting Primary Categories

If you attempt to delete a primary category which has sub-categories beneath it, you will get a slightly different confirmation message.

The system will remind you that there are sub-categories associated with the primary category.

You can choose to cancel at this point or if you choose to continue with the deletion, the primary category and all of the subcategories beneath that primary category will be deleted from the category list.



Renaming Categories

To rename a category in the main category list, just double click on the category. You will see a window that asks you to type in the new name.

You can choose to cancel the renaming at this point. Otherwise, the category will be renamed. The category will still be attached to the files you added it to.

Just the name will be different, and will show up with the new name in the "Categories for this file" list and the "search categories" list.

Chapter 4 -- Searching Files

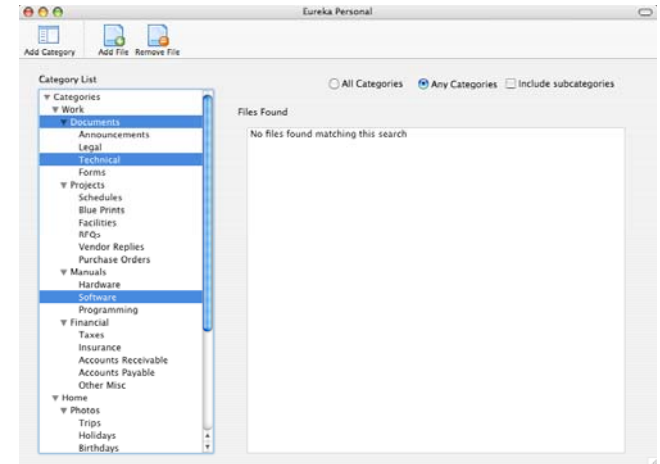
Adding a Category to a Search

- First choose the categories you would like to search on. Select the categories in the Category List. All of the categories that are highlighted will produce the search results. To highlight categories that are not in succession, use the combination of CTRL-Left Click on the PC or the Command-Click on the Mac.
- The Search results of the highlighted categories will immediately appear in the files found workspace. Highlighting the Categories category will show all files cataloged.
- Then choose how you would like to use these categories in the search. There are a few options:
 - The "any categories" and "all categories" check boxes allow you to further refine your search. "Any categories" will show all files that appear in any of the categories highlighted (an OR search). Thus, if you highlight three categories, the files that appear may be in only one, two or all three categories.
 - This is the default choice. "All categories" will show only files that appear in all the categories highlighted. (an AND search). If you highlight three categories, the files that appear MUST be in all three categories. They can be in additional categories, but the must be in the three highlighted. All categories is a much more restricted search.
 - The "include subcategories" button only affects the "any categories" choice, allowing files that are in the highlighted categories or any of their subcategories to be displayed.
- The files that match appear in the "Files Found" workspace of the window. If no files are found that match the choice, you will see "No Files Found" in the "Files Found" workspace
- If you want to work directly with a file, you can double click on the file in the Files Found list, and it will open in the same application as it would if you double-clicked the file on the desktop. This way you can find your files, and then start working on them immediately!

Opening a File

Once you have received the results in the Files Found workspace, you are now able to open any file in the list by double-clicking on the file name.

The files will then be opened with the application associated with that type of file. Just as in the standard file browser, any file not associated with an application will cause the Open With window to appear on the screen.

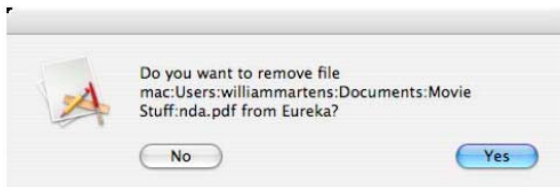


Deleting Files

Files are equally easy to remove from the Eureka! database. Highlight the category with the file you wish to remove. Select the file or files in the "File Information" workspace of the Eureka! window. (See the Display File help page for instructions on how to do this). Then press the "Remove File" button in the toolbar or press the DELETE key.

Eureka! will delete all references to your file in its database. Your file will still exist on your hard disk or other media though. If you wish to delete the file completely from your computer, use the normal technique for deleting the file.

Removing a file from Eureka! will NOT delete it from your computer!



Renaming a File

Unfortunately, there is no way to rename a file in Eureka!.

In order to make sure a file that has been renamed in the OS level is in eureka, you must first go through the process of deleting the old file name from the Eureka! database.

You would then add the new file to Eureka! once again going through the classification process.

Be sure to add all of the categories you had attached to the old file if you are expecting the new file to be classified in the same manner.